SUPPLY CHAIN FINANCE STANDARDIZED FORM

Supply Chain Finance Standardized Form

Introduction

The aim of this document is to outline a voluntary standardized form to submit payment orders of Supply Chain Finance (SCF).

This standard form will allow the issuance of SCF payment orders with the following characteristics:

-National and international payments.
-Payments corresponding to different product modalities such as standard, early payments or others.
-It will be possible to manage the extensions of the due dates of the invoices.

The structure of the file will consist of 7 records.
The header of the file (records 1 and 2) will contain ordering party and contract data. Record 2 shall be optional.
Records 3, 4 and 5 will contain information related to the supplier, offer delivery and payment method.
Record 6 will contain payment information, whereas Record 7 will be a control and totalizer record.

Each record will have a fixed length of 250 bytes of ASCII characters and shall be completed with spaces if it does not contain information.

Supply Chain Finance Standardized Form
Introduction

Formats

There will be 3 types of formats: A (Alphanumeric), D (Date) and N (Numeric).

Fields shall be considered as Mandatory (Y or N) or Conditional (C).

Alphanumeric fields will be set left-to-right and will be completed with spaces on the right ("Name   ").

Date fields are alphanumeric records representing a date with the following format "YYYYMMDD".

Numeric fields shall only contain numbers that will be set right-to-left and shall be completed with zeros on the left ("00000123"). Numeric fields shall be filled with zeros if they do not contain information.

Amount fields shall be considered numeric. Last two digits shall be considered decimals.

Supply Chain Finance Standardized Form

Record 1

Record 1: Header					
Field name	Format	Rank	Length	Mandatory	Comments
Record number	A	1	1	Y	Value "1"
Ordering party name	A	2	50	Y	
Ordering party Tax Identification Number	A	52	15	Y	
Process date	D	67	8	N	Date in which the file will be processed. Check with your entity
Remittance date	D	75	8	Y	
Contract number / Suffix number	A	83	20	Y	
Bank account (IBAN)	A	103	34	N	
Currency code	A	137	3	Y	Currency code ISO 4217
Standard/early payment/other	N	140	1	N	1 – Standard 2 – Early payment 3 - Other (Check with your entity)
Reference	A	141	30	N	Reference of the file
Type of format	A	171	2	Y	"FU"
Free field	A	173	77	N	Spaces

Supply Chain Finance Standardized Form
Record 2

Record 2: Header (optional)					
Field name	Format	Rank	Length	Mandatory	Comments
Record number	A	1	1	Y	Value "2"
Ordering party address	A	2	65	N	
Ordering party city	A	67	40	N	
Postal code	A	107	10	N	
Free field	A	117	133	N	Spaces

Supply Chain Finance Standardized Form
Record 3

Record 3: Supplier information					
Field Name	Format	Rank	Length	Mandatory	Comments
Record number	A	1	1	Y	Value "3"
Supplier name	A	2	70	Y	
Identification number	A	72	20	Y	
Supplier address	A	92	65	Y	
Supplier city	A	157	40	Y	
Supplier postal code	A	197	10	N	Mandatory only for national payments
Supplier country	A	207	2	Y	ISO Code 3166
Free field	A	209	41	N	Spaces

Supply Chain Finance Standardized Form
Record 4

Record 4: Supplier information					
Field name	Format	Rank	Length	Mandatory	Comments
Record number	A	1	1	Y	Value "4"
e-mail	A	2	50	Y	
e-mail (2)	A	52	50	N	
Telephone number	A	102	15	N	
FAX	A	117	15	N	
Free field	A	132	118	N	Spaces

Supply Chain Finance Standardized Form
Record 5

Record 5: Supplier information					
Field name	Format	Rank	Length	Mandatory	Comments
Record number	A	1	1	Y	Value "5"
Payment method*	A	2	1	Y	T-transfer C-cheque
IBAN (national or international)	A	3	34	C	For national payment, it is mandatory if the payment method is "T".
SWIFT - BIC	A	37	11	C	For international payments, it is mandatory if the payment method is "T".
International bank account (not IBAN)	A	48	34	C	For international payments out of the Single Euro Payments Area
Country bank code	A	82	2	C	ISO 3166, mandatory only for international payments
ABA Code	A	84	11	N	Check with your entity
Type of supplier	A	95	2	N	Check with your entity
On behalf of	A	97	40	N	Check with your entity
Free field	A	137	113	N	Spaces

*If "Early payment" selected in record 1, it will be mandatory to select "T" in payment method field of record 5.

Supply Chain Finance Standardized Form
Record 6

Record 6: Payment information					
Field name	Format	Rank	Length	Mandatory	Comments
Record number	A	1	1	Y	Value "6"
Invoice number	A	2	20	Y	
Sign	A	22	1	Y	"+" or " ": positive "-": negative
Invoice amount	N	23	15	Y	Two last digits are considered decimals
Date of issue	D	38	8	Y	
Maturity date	D	46	8	Y	
Extension/Deferment/Charge Date	D	54	8	N	Check with your entity
Payment reference	A	62	16	N	Field for reconciliation of payments
Free field	A	78	172	N	Spaces

Supply Chain Finance Standardized Form

Record 7

Record 7: Total					
Field Name	Format	Rank	Length	Mandatory	Comments
Record number	A	1	1	Y	Value "7"
Total orders	N	2	12	Y	Total values of record 3
Total amount	N	14	15	Y	Total values of "Invoice amount" field from record 6. Relative value.
Free field	N	29	221	N	Spaces